**Accessing the Client Version of NetX360**

Go to: www.fscview.com

1. Enter your **account number** (no spaces or dashes) into the “ID” field, and click the **Login** button

2. Enter your **initial password** into the Password field and click the **Continue** button

The default password is the first 2 characters of mothers maiden name followed by date of birth in the mmddyy format. So if Smith was the mother’s maiden name and DOB is 01/01/1980 the password is SM010180

3. You must change your password by entering your **initial password** (described above) into the Current Password field

4. Enter a **new password** into the New Password field

5. Enter the **new password again** into the Confirm New Password field

6. Click the **Change Password** button

7. You must **choose 4 security questions** by selecting a question in each of the “Question” drop-down menus, and **provide an answer** to each question in the corresponding “Answer” fields

8. Click the **Continue** button

9. Review the security questions and answers, and click the **Continue** button if no changes are required. Click the Back button to make corrections

10.You must now enter a **security phrase** into the “Enter Personalized Security Phrase” field. You can enter whatever they want here (e.g. “I love my dog”, “My broker is the best”, “E=MC2”, etc). In the future when you log in, you should see your security phrase displayed. This ensures that you are on a legitimate version of the website (i.e. not an imposter website)

11.You must **choose a security image**. Click the “Change Image” link to view the choice of images, and make a selection. In the future when you log in, you should see their image displayed. This ensures that you are on a legitimate version of the website (i.e. not an imposter website)

12.Click the **Save Info** button after selecting an image and a security phrase

You are now set up for using the website.